

Final minutes LIBRARY TRUSTEE MEETING

May 23, 2018

Beverly Mutrie, Beth Forgione, Amy Magnarelli, Judy Wilson and Linda Coe were present. Laura Pouliot was attending as the alternate this evening, but will not be voting. Barbara Tosiano and Larry Smith were also present.

Amy called the meeting to order at 5:00.

MINUTES OF LAST MEETING: Judy made a motion to accept the minutes of the last meeting, Beth seconded, all in favor.

Acceptance of donations and unanticipated funds for April, 2018 We had \$554.25 in unanticipated income in April. \$500 was a donation from the Hampton Rotary Club for summer reading. Beverly motions to accept \$554.25 in unanticipated income, Judy seconds, all in favor.

TREASURER'S REPORT: Vanguard funds have earned \$9 in interest since April 30th. Interest income from Trustees of the Trust Funds held accounts need to be spent on books according to the bequests made. Beth will include a report on the income generated as a line item on her treasurer's report.

DIRECTOR'S REPORT: ELM made repairs to damaged bench and bollard out front and filled the ruts in the lawn. The wellness fair was well attended. June 11th the Friends of the Library are holding a pizza fundraiser at Community Oven. One of the tops on a granite bench in the reading garden has been tipped over. It weighs about 250-300 pounds, and we suspect it was not due to natural circumstances. Barbara has notified Robby Dirsas about the vandalism. Larry will ask Dick Robinson if he can get a few guys to lift it back into place.

CONTINUING BUSINESS:

Review Changes to By-Laws and sign-Barbara sent out the newest version of the by-laws. We passed them around and signed them.

Safety and Security Policy- we will do this next month

Location of bench- we will look at it when we go outside.

Status of moving bookkeeping to new laptop- the printer drivers need to be installed. Tina is travelling next month, so bookkeeping will move to the Library in July.

ACTION ITEMS:

Review letter to David Mayes and Trustees of Trust Funds (keeping interest or reinvestment) – Beth handed out copies of the letter that she will send to the Trustees of the Trust Funds. This letter will request that the Trustees of the Trust Funds send us the interest income from our investments annually as required by law.

Change meeting dates to Thursday at 4. This won't work during November and December because of Thanksgiving and Christmas, but we can discuss this later.

Before next meeting- check with John Ashak (our current tech guru) to see that we are protected from a ransom-ware attack.

NEW BUSINESS ITEMS:

Evaluate Outside of building- Trim needs to be washed as there is black discoloration from mildew. There are old hornet nests that need to be knocked down. There is a stain near the oil burner vent. The stain will probably return even if it is painted. Corner board on the northwest corner is rotted and needs to be replaced. The shed looks good. Under the large back picture window, there is a cracked board that should be caulked. To the left of the front door (children's wing) there are a couple of spots where the paint is peeling. Barbara will clean the glass globes on lights on either side of the front door.

Landscaping- Mulch and prune hydrangeas (on ends of building) and rose bush. Cut off the leader on the cherry tree that is hanging over the roof. Forsythia near large window needs to be cut back more as it is still touching the building. Beth will contact Mainly Grass to obtain a quote for fertilizing, liming and weed control for lawn.

Generator- Beverly found an advertisement for a free propane tank for new customers who switch to Dead River. It was decided that we should wait until we have a plan for where the generator will be installed and where the propane tank and piping will go first. We have encumbered enough money to do the electrical work to install a transfer switch this year. We should discuss the generator and air conditioner compressors next month.

Judy, Barbara and Laura all attended the NH Library Trustees annual conference. Laura attended a session on fundraising that was very helpful. Judy attended sessions on community facilities, community outreach, public relations and marketing. Judy and Laura got a few really good ideas that they would like to discuss with the Friends of the Library. They will report back to us after they have presented and discussed their ideas.

PBS.org- The Great American Read- a list of the 100 most well-loved books. There may be some demand for the 100 best reads, Barbara will check our inventory. She is currently looking for a hardcover book of "Tom Sawyer", as we only have a paperback version.

NON-PUBLIC SESSION:

PUBLIC COMMENT:

CORRESPONDENCE: Amy read a Thank You note from Barbara.

Linda made a motion to adjourn at 7 pm. Beth seconds the motion, all in favor.

NEXT MEETING: June 28 at 4:00 p.m.